



ADDENDUM #1

CITY OF SPRINGFIELD, MISSOURI
DIVISION OF PURCHASES
INVITATION FOR BID (IFB) #109-2020
FOR:
PLOTTER MAINTENANCE

Margaret Juarez, Buyer
City of Springfield
Division of Purchases
218 E. Central
Springfield, MO 65802

Date Issued: May 28, 2020
Buyer's Email: mjuarez@springfieldmo.gov
Telephone Number: 417-864-1621
Fax Number: 417-864-1927
DUE DATE REMAINS: JUNE 10, 2020 AT 3:00 PM CST

The original **Invitation for Bid #109-2020** for **PLOTTER MAINTENANCE** documents shall remain in effect except as revised by the following changes, which shall take precedence over anything to the contrary in the specifications.

Please Note: The format of this addendum document will detail questions asked, answers provided, clarifications and statements made and will be denoted as follows: Q=Question, A=Answer, C= Clarification, and S= Statement

S: The following plotter is hereby added to Section 3.3 PLOTTER LOCATIONS AND TYPES and to Section 4.0 PRICING:

3.3.8 Clean Water Ops: 755 N. Franklin Ave, Springfield, MO 65802
Plotter: IPF785

S: A new **REVISED PRICING FORM** is attached to this Addendum and replaces Section 4.0 PRICING from the original IFB.

ACKNOWLEDGEMENT

Each bidder shall acknowledge receipt of this **Addendum #1 of Invitation for Bid #109-2020, titled PLOTTER MAINTENANCE** with his/her signature affixed hereto and shall submit this Addendum and any attachments provided herein with their original bid submittal.

CERTIFICATION BY BIDDER:

SIGNATURE: _____

TITLE: _____

COMPANY: _____

DATE: _____

4.0 REVISED PRICING FORM:

SUBMITTED BY: _____

 Company Name

Pursuant to and in accordance with the above stated Invitation for Bid, the undersigned hereby declares that they have examined the IFB documents and specifications for the item(s) listed below.

The undersigned proposes and agrees, if their Bid is accepted to furnish the item(s) submitted below, including F.O.B delivery to Springfield, Missouri in accordance with the delivery schedule indicated below and according to the prices products/services information submitted. **All pricing shall remain firm and fixed for the contractual term.**

OPTION 1: PLOTTER MAINTENANCE AND SUPPORT

ITEM	QTY	DESCRIPTION	UNIT PRICE	EXTENDED AMOUNT
1.	12 MOS.	Information Systems: Canon Pro 6000S	\$_____/MO	\$_____/YR
2.	12 MOS.	PW Operations: Canon iPF780	\$_____/MO	\$_____/YR
3.	12 MOS.	Planning: HP t1300ps	\$_____/MO	\$_____/YR
4.	12 MOS.	Reprographics: Canon iPF8300s	\$_____/MO	\$_____/YR
5.	12 MOS.	Reprographics: KIP 7100 Specify cost per square foot \$_____/SF	\$_____/MO	\$_____/YR
6.	12 MOS.	Sewer Maintenance: Canon iPF8300s	\$_____/MO	\$_____/YR
7.	12 MOS.	Traffic Operations: HP DesignJet 4000	\$_____/MO	\$_____/YR
8.	12 MOS.	Environmental Resource Center Office: HP T830	\$_____/MO	\$_____/YR
9.	12 MOS.	Clean Water Ops: IPF785	\$_____/MO	\$_____/YR
TOTAL				\$_____/YR

OPTION 1 CONTINUED:

12. Specify Hourly Service Rate for repairs not covered under this contract \$_____per hour
13. Specify Mark-Up of Parts over Cost not covered under this contract _____%
14. Specify response time for routine maintenance _____hours
15. Specify response time for emergencies _____hours

OPTION 2: PLOTTER REPAIR (TIME AND MATERIAL)**1. NORMAL REPAIRS:**

- 1.1 Specify Hourly Service Rate for Normal Repairs \$_____per hour
- 1.2 Specify Response Time for Normal Repairs _____hours
- 1.3 Specify Mark-Up of Parts over Cost for Normal Repairs _____%

2. EMERGENCY REPAIRS:

- 2.1 Specify Hourly Service Rate for Emergency Repairs \$_____per hour
- 2.2 Specify Response Time for Emergency Repairs _____hours
- 2.3 Specify Mark-Up of Parts over Cost for Emergency Repairs _____%

Contractor's Representative - For Service Calls:

Name(s):_____

Address:_____

Phone:_____

Mobile Phone:_____

Email Address:_____

4.1 Is the pricing provided above tax exempt per the City of Springfield's State of Missouri tax exempt status as stated under section 1.0 Instructions to Bidders, paragraph 1.31? _____Yes _____No

4.2 If you answered "No" to the question posed in section 4.1, does the pricing provided above include any and all applicable taxes as stated under section 1.0 Instructions to Bidders, paragraph 1.31? _____Yes _____No

4.3 All pricing shall reflect F.O.B. Destination and shall remain firm and fixed for the duration of the contractual term.

Accept Visa P-Card: Yes _____ No _____

Prompt Payment Discount _____% _____Days, Net _____Days